

**MINUTES
OF THE
BOARD OF FIRE AND POLICE PENSION COMMISSIONERS
BOARD MEETING OF JUNE 20, 2024**

The Board of Fire and Police Pension Commissioners of the City of Los Angeles met on Thursday, June 20, 2024.

COMMISSIONERS PRESENT: Sumi Parekh, President
Garrett W. Zimmon, Vice President
Andrea Ambriz
Rigoberto Arellano
Kenneth E. Buzzell
William Chun
Brian Churchill

COMMISSIONERS ABSENT: Michael A. Lawson
Raul Perez

DEPARTMENT OF FIRE AND POLICE PENSIONS: Joseph Salazar, General Manager
Myo Thedar, Executive Officer
Gregory Mack, Assistant General Manager
Evangelina Masud, Commission Executive Assistant

CITY ATTORNEY'S OFFICE: Anya Freedman, Assistant City Attorney

President Parekh called the meeting to order at 8:30 a.m. All the above-listed Commissioners were present at the start of the meeting.

A. CALL TO ORDER

1. Roll Call
2. Consideration of Notices and Requests for Remote Participation pursuant to AB 2449
 - a. Just Cause – receive and file
 - b. Emergency Circumstance and possible Board action

There were no Notices and Requests for Remote Participation for consideration.

B. PUBLIC COMMENT ON MATTERS WITHIN THE BOARD'S JURISDICTION AND ANY SPECIFIC AGENDA ITEMS

There were no public comments.

C. DISABILITY CASE

Alternative 1

1. Police Officer II Nathan S. Brown. Mr. Brown will be represented by Thomas J. Wicke, Esq. of Lewis, Marenstein, Wicke, Sherwin & Lee, LLP.

As recommended by Staff and concurred with by the applicant, a service-connected disability pension of 55% is granted for his cervical, thoracic, and lumbar spine and left knee only, with no foreseeable purpose for review. Motion made by Commissioner Arellano, seconded by Commissioner Churchill, and adopted by the following vote: ayes, Commissioners Ambriz, Arellano, Buzzell, Chun, Churchill, Zimmon and President Parekh – 7; nays – none; absent – Commissioners Lawson and Perez. Mr. Brown was not present but was represented by Thomas J. Wicke, Esq. of Lewis, Marenstein, Wicke, Sherwin & Lee, LLP.

D. REPORTS TO THE BOARD

1. CONSENT TO ASSIGNMENT OF THE TOWNSEND HOLDINGS LLC CONTRACT AND POSSIBLE BOARD ACTION

Ms. Claire No, Investment Officer I, Investments Division, Messrs. Rob Kochis, Partner and Michael Stark, Associate Partner of The Townsend Group were available for questions. The report was received and filed.

Resolution 24172

Commissioner Buzzell moved that the Board consent to the assignment of the Townsend Holdings LLC real estate consulting contract and authorize the General Manager to sign the written consent on behalf of the Board,

which was seconded by Commissioner Arellano and approved by the following vote: ayes, Commissioners Ambriz, Arellano, Buzzell, Chun, Churchill, Zimmon and President Parekh – 7; nays, none.

2. REAL ESTATE PERFORMANCE REVIEW BY THE TOWNSEND GROUP

Messrs. Rob Kochis, Partner, Michael Stark, Associate Partner and Ms. Haya Daawi, Investment Analyst of The Townsend Group presented and discussed this item with the Board. The report was received and filed.

3. PRIVATE EQUITY PORTFOLIO: PERFORMANCE & STRATEGIC PLAN REVIEW

Ms. Liz Campbell, Managing Director & Chief Investment Officer and Mr. Geoff Kellerman, Senior Vice President of Portfolio Advisors presented this item to the Board. The report was received and filed.

4. BUSINESS PLAN PROJECT #13 REPORT BACK: SEMI-ANNUAL REPORT ON DEI OUTREACH AND EMERGING MANAGER DATA AND POSSIBLE BOARD ACTION

Mr. Angel Meza Contreras, Management Analyst, and Ms. Susan Liem, Investment Officer II, Investments Division, presented and discussed this item with the Board. Ms. Annie Chao, Investment Officer III, Investments Division gave additional comments. The report recommendation was approved as amended.

Resolution 24173

Commissioner Ambriz moved that the Board:

1. Receive this semi-annual report on diversity, equity, and inclusion (DEI) outreach and emerging manager data and provide feedback to Staff for incorporation into future reports,
2. ~~Approve changing the report frequency from a semi-annual to an annual basis,~~

which was seconded by Commissioner Arellano and approved by the following vote: ayes, Commissioners Ambriz, Arellano, Chun, Churchill, Zimmon and President Parekh – 6; nays, Commissioner Buzzell – 1.

5. 2024-25 FINAL ANNUAL PLAN AND POSSIBLE BOARD ACTION

Mr. Elijah Hernandez, Senior Management Analyst I and Ms. Jennifer Shimatsu, Sr. Management Analyst II, Administrative Services Section were available for questions. The report was approved as submitted.

Resolution 24174

Commissioner Ambriz moved that the Board approve the 2024-25 Final Annual Plan,

which was seconded by President Parekh and approved by the following vote: ayes, Commissioners Ambriz, Arellano, Buzzell, Chun, Churchill, Zimmon and President Parekh – 7; nays, none.

6. 2024-25 FINAL BUDGET AND POSSIBLE BOARD ACTION

Ms. Jennifer Shimatsu, Senior Management Analyst II and Mr. Elijah Hernandez, Senior Management Analyst I, Administrative Services Section were available for questions. The report was approved as submitted.

Resolution 24175

Commissioner Buzzell moved that the Board:

1. Adopt the 2024-25 Final Budget (Budget) and authorize the General Manager to transmit the Budget to the Mayor, City Administrative Officer (CAO), and the City Controller for their record;
2. Adopt the 2024-25 Personnel Resolution and 2024-25 Travel Resolution (2024-25 Final Budget Schedules 7 and 10, respectively);
3. Delegate to the General Manager the authority to approve intra-departmental transfers within the 2024-25 Administrative Expense Budget, commensurate with the limit released by the CAO each year pursuant to Charter Section 343, and direct the General Manager to report to the Board on such transfers in the Budget Report to be provided quarterly; and,
4. Authorize Staff to make any technical corrections or clarifications to the 2024-25 Final Budget to effectuate the intent of the above-mentioned recommendations,

which was seconded by Commissioner Zimmon and approved by the following vote: ayes, Commissioners Ambriz, Arellano, Buzzell, Chun, Churchill, Zimmon and President Parekh – 7; nays, none.

7. 2023-24 ANNUAL AUDIT PLAN STATUS AND PROPOSED 2024-25 ANNUAL AUDIT PLAN AND POSSIBLE BOARD ACTION

Ms. Rebecca Takahashi, Departmental Audit Manager, Internal Audit Section presented and discussed this item with the Board. The report was approved as submitted.

Resolution 24176

President Parekh moved that the Board:

- 1 Review the status report to the 2023-24 Annual Audit Plan; and,
- 2 Review and approve the proposed 2024-25 Annual Audit Plan,

which was seconded by Commissioner Zimmon and approved by the following vote: ayes, Commissioners Ambriz, Arellano, Buzzell, Chun, Churchill, Zimmon and President Parekh – 7; nays, none.

8. COMMENDATORY RESOLUTIONS, INTRODUCTIONS AND PRESENTATION

General Manager Salazar thanked President Parekh for her service and presented her with a plaque, and Vice President Zimmon presented her with a Board resolution. Commissioners expressed their gratitude for her time and dedication to LAFPP. President Parekh expressed her appreciation.

E. GENERAL MANAGER'S REPORT

1. Monthly Report
2. Marketing Cessation Information
3. Benefits Actions approved by General Manager on June 6, 2024

Pursuant to Resolution 04008, adopted by the Board of Fire and Police Pension Commissioners on August 7, 2003, the following benefit actions have been approved by the General Manager. Any conservatorships or community property divisions contained herein have been determined following a review by the Office of the City Attorney.

DISCONTINUED PENSIONS – 13

<u>Name</u>	<u>Member's Class</u>	<u>Tier</u>	<u>Retired</u>	<u>Died</u>
Philip Jungferman	Fire Service	2	06-26-78	03-28-24
Judythe A. Coffman	Fire Widow	2	02-25-04	09-09-23
Bine Mc Laughlin	Fire Widow	2	01-06-88	05-01-24
Joan A. Peterson	Fire Widow	2	09-06-20	04-13-24
Lois M. Rush	Fire Widow	2	01-24-22	04-22-24
Jacquelyn K. Woodbury	Fire Widow	2	01-04-88	06-29-23
John A. Ahrens	Police Service	2	08-29-99	02-10-24
Judith L. Barham	Police Service	5	03-01-06	04-16-24
Brian M. Carr	Police Service	5	05-16-04	04-19-24
Young C. Honor, Jr.	Police Service	5	07-12-11	04-26-24
Curtis Batchelder	Police Disability	2	03-02-79	01-05-24
David Dupont	Police Disability	2	07-03-75	04-26-24
Maria L. Windham	Police Widow	2	01-13-00	04-15-24

COMMUNITY PROPERTY DIVISION OF PENSION – 1

<u>Member's Name</u>	<u>Former Spouse</u>	<u>Member's Class</u>	<u>Tier</u>	<u>Action</u>	<u>Effective</u>
Stacy D. Spell	Minerva Trujillo Spell	Police Service	5	Withheld/COLA	05-01-24

SERVICE PENSION – 1 CORRECTION

POLICE

<u>Name</u>	<u>Rank</u>	<u>Tier</u>	<u>Effective</u>	<u>Years</u>
Maria G. Reyes	Detective I	5	03-30-24	23.236267

SERVICE PENSION/DROP – 10

FIRE

<u>Name</u>	<u>Rank</u>	<u>Tier</u>	<u>Effective</u>	<u>Years</u>
Armando Carranza	Firefighter III	5	03-05-23	30.375342
Thomas C. Henzgen	Captain I	5	01-27-24	25.350685
Victor M. Villa	Firefighter III	5	05-01-22	29.517808

POLICE

<u>Name</u>	<u>Rank</u>	<u>Tier</u>	<u>Effective</u>	<u>Years</u>
Glenn G. Adams	Sergeant I	5	09-06-23	25.129223
David E. Dalzell	Sergeant II	5	01-02-24	25.022124
Natalie Plascencia	Detective II	3	11-02-23	28.261200
Antonio Salazar, Jr.	Police Officer II	5	10-04-23	27.726849
Carol M. Sawamura	Police Officer III	5	12-04-23	29.011781
Scott D. Schube	Sergeant II	5	09-06-23	27.358782
Shon A. Wells	Lieutenant II	5	08-01-23	28.553425

4. Other business relating to Department operations

General Manager Salazar gave the following updates:

1. Fund total is at \$31.5 billion this week.
2. As the final deliverable for Business Plan Project #10: Investments Training for LAFPP Staff and Board, next week, Evange will email the preliminary draft of the Digital Investments Training Manual to all Board members. This resource will be used to onboard new members of the LAFPP team and serve as a reference for Commissioners. We welcome any feedback or suggestions the Board may have. Feedback and suggestions can be sent to CIO Bryan Fujita.
3. Proposed Charter Reform re: Temporary General Manager Appointment

On June 4, 2024, the City Council requested that the City Attorney prepare documents necessary for a Charter amendment that would empower the LAFPP and LACERS Boards to appoint a temporary GM to fill any vacancy in that position for their respective retirement systems. The City Attorney has prepared drafts of the Charter amendment, ordinance, and resolutions to be reviewed by Council later this month.

Currently, Charter Section 1108(b) authorizes the Boards to appoint a General Manager (GM), but the Charter is silent on the Boards' authority to appoint a temporary GM when there is a vacancy in that position. As you may recall from LAFPP's recent GM transition, the process for appointing a permanent GM requires a significant amount of time. A Board's search for a new GM can involve an RFP to retain an executive search firm, engaging the search firm to conduct the search and vet finalists, interviewing finalist candidates, and then appointing one. Thereafter, the appointee must be confirmed by the Mayor and the Council. In the interim, the retirement system needs a temporary GM to carry out the executive duties for that position and ensure the ongoing delivery of retirement benefits.

The draft Charter amendment would clarify that the Boards have authority to appoint a temporary GM, just as Charter Section 508(c) empowers the Mayor to make temporary appointments where the Mayor is the appointing authority.

The proposed addition currently reads:

(d) **Temporary Appointments.** If a vacancy arises in the position of general manager, until the vacancy is filled, the board may appoint a temporary general manager for six months, which period may be extended with the consent of the Mayor and Council for an additional six months.

July 3, 2024 is the deadline for Council to adopt a final resolution to place this measure on the ballot in time for the November 5, 2024 election.

4. **Update on Proposed Sworn Officer Transfer from LACERS to LAFPP**
On May 16, 2024, staff provided the Board with an update regarding the proposed transfer of sworn peace officers (Airport, Harbor and LAPD) and Park Rangers who are currently members of LACERS to LAFPP Tier 6. We have included an update on this item in today's written Monthly Report. At the time of the May 16 report, the City Council needed to approve the inclusion of the Park Rangers in the transfer opportunity. On June 4, 2024, the City Council approved the inclusion of the Park Rangers in the proposed Charter amendment authorizing the City Council to allow for a transfer of LACERS members to Tier 6. The City Attorney is transmitting a text of the proposed Charter amendment, ballot ordinances, and transmittal letter to City Council this week. The actuarial statements providing the proposed costs associated with this transfer were made public on June 10, 2024, in compliance with the California Government Code (Sec. 7507). The City Council has until July 3, 2024 to approve the measure for the November ballot.
5. **The General Manager Performance Evaluation** is due tomorrow. Each Board member should have received the survey instrument via email from Evange on June 7. The results of the survey will be presented to the Board at the July 3 Special Board meeting to assist the Board in its General Manager evaluation. If you have any questions about the survey, please contact Wilson Poon or Myo Thedar of my staff.

6. Per the Board's Governance Policies on City Attorney Performance Evaluation (Section 17), Evange will be emailing the Commissioners tomorrow (Friday, June 21), a link to the City Attorney performance evaluation survey tool. Please complete the survey by Friday, July 5, so that staff may present the evaluation results at the July 18 Board meeting.
7. As part of the current FY budget and due to increased member outreach post-COVID19, the Board authorized staff to purchase a second department vehicle. Consistent with the Mayor's mandate, we have purchased an electric vehicle through the General Services Department and it is anticipated to arrive by October/November.
8. As part of the current fiscal year budget, the Board directed staff to pursue two capital projects. The first project involves the installation of an on-site EV charging station to charge the new department vehicle. That project will be completed by the end of June. The EV charger is located against the mural and is intended only for the department electric vehicle.

The second capital project involves researching costs for installation of a shade structure on the roof deck, intended to promote employee wellness and create better use of our exterior living space. Staff will return to the Board in July, with a comprehensive plan, including renderings, timeframes, and funding recommendations.

9. The MyLAFPP member portal will be getting an upgrade at the end of June. The new notable features will include updated password requirements, multi-factor authentication, and messaging functionality that will enable users to securely send messages and attachments directly to LAFPP.

While we are preparing to transition, we encourage all our users/members to

- a. Update your email address on MyLAFPP
- b. Ensure you know your username

After the upgrade rollout, all existing users will be required to enter their username in order to reset their passwords. Staff will be notifying members of this upgrade over the next few weeks via email, website and social media posts, and a notification when they click on the MyLAFPP link.

10. As many of you know, Anya Freedman, our Assistant City Attorney will be leaving City service in mid-July. We will be wishing her well at the July 3 Board meeting.

F. CONSENT ITEMS

1. Findings of Fact
 - a. Ismael D. Gonzalez – Tier 5
 - b. Kristin R. Partida (SS of Frank M. Partida) – Tier 5

Commissioner Buzzell moved that the Board approve the consent items, which was seconded by Commissioner Churchill and approved by the following vote: ayes, Commissioners Ambriz, Arellano, Buzzell, Chun, Churchill, Zimmon and President Parekh – 7; nays, none.

G. CONSIDERATION OF FUTURE AGENDA ITEMS

There were no items referred for consideration.

President Parekh recessed the meeting for a break at 9:58 a.m. and reconvened at 10:11 a.m.

H. CLOSED SESSION

1. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956.81 TO CONSIDER THE PURCHASE OF THREE (3) PARTICULAR, SPECIFIC INVESTMENTS AND POSSIBLE BOARD ACTION

The Board met in closed session.

Upon reconvening in open session, President Parekh stated there was no public report.

The meeting ended at 10:31 a.m.

Hamid Jumonji
President

JLJ
Secretary