

**DEFERRED RETIREMENT OPTION PLAN  
ACTIVE DUTY STATUS ON DROP ENTRY DATE**

You must be on active duty status on your DROP entry date. For purposes of this DROP provision, active duty status includes working on light-duty status, but excludes sick, vacation, injured-on-duty, administrative leave and all other types of non-working status. A list of Active and Not Active payroll variation codes, as determined by the City Administrative Officer for DROP participants, is provided in the following tables:

<b>Payroll Code</b>	<b>Description</b>
AR	Adjustment in Rate
DS	Military Leave*
HW	Hours Worked
HY	Smoothing for HW (System Generated)
LD	Light Duty
LP	Leave with Pay
ML	Military Leave*
MP	Military Leave*
OS	Overtime
OT	Overtime
PA	Overtime
PB	Overtime
PF	Overtime

*\*The military leave codes may appear only as a lump sum for the week or payroll period, rather than on individual days. However, this is acceptable for DROP Purposes*

You must have an active duty payroll code on your DROP entry date, as recorded by the City's payroll system (PaySR). In the event your payroll status on your DROP entry date is defined as Not Active, your DROP entry date will automatically be advanced to the next qualifying entry date. You will be notified in writing of your approved DROP entry date.